भारतीय कपास निगम लिमिटेड

(भारत सरकार का उपक्रम - वस्त्र मंत्रालय) शाखा कार्यालय, हुबली.

THE COTTON CORPORATION OF INDIA LTD.

(A Government of India Undertaking - Ministry of Textiles)

(एक मिनी रत्न कंपनी - A Mini Ratna Company)

Branch Office, 3rd Floor, W.B. Plaza, New Cotton Market,
HUBLI – 580029, KARNATAKA.

Ph: 0836 – 2356353/354/357, Fax 0836-2251960

E-MAIL: hubli@cotcorp.com Website: www.cotcorp.org.in

Ref: CCI/HBL/Admin/Taxi/2023-24/722 Date: 15.09.2023

TENDER NOTICE FOR HIRING OF TAXI ON RENT 2023-24

The Cotton Corporation of India Ltd, Branch Office Hubli intend to invite sealed tenders for Hiring of the following vehicles from reputed Travel Agencies of Hubli for a period of one year which can be extended if the work is found satisfactory.

S.No.	Type of Vehicle	Facility
1	Indica / Swift & its equivalent	AC / Non AC
2	Dzire / Etios & its equivalent	AC / Non AC
3	Innova & its equivalent	AC / Non AC
4	Innova Crysta & its equivalent	AC / Non AC
5	Tempo Traveller / Minibus	AC / Non AC

All the interested parties are requested to send quotations for the above items in sealed envelope mentioning "**Tender for Hiring of Taxi on Rent 2023-24**" on the Envelope on or before **06.10.2023** upto **03.00** pm at the above address along with EMD of Rs.5,000/- (Rupees Five thousand only) through DD/PO/RTGS/NEFT or any other digital mode of payment in favour of "The Cotton Corporation of India Ltd", payable at Hubli which will be opened at 04.00 pm on the same day. Rate should be quoted as Rent per day, Kilometerwise, Night halt and Driver Batha etc. The Corporation reserves its right to accept or reject any tender partly or fully. In case the tender is rejected, the tenderer may seek reasons for rejection. The terms and conditions are available in http://eprocure.gov.in & www.cotcorp.org.in website and the same may be obtained from this office on any working day during working hours. The firm / agency who are registered under MSE is exempted from paying EMD on production of valid MSE certificate.

Asst. General Manager

THE COTTON CORPORATION OF INDIA LTD
BRANCH OFFICE : HUBLI

TENDER NOTICE FOR HIRING OF TAXI ON RENT 2023-24

BID – I

(TECHNICAL BID)

A. Eligibility Criteria:

1.	Whether the travel agency / firm / company has functional office in Hubli (Please mention - Yes / No)	
	If yes, please furnish the following details :	
2.	Name of the Travel Agency / Firm / Company	
3.	Name of the Contact Person and Mobile No.	
4.	Address of Office at Hubli with Telephone / Mobile No's & Email ID	
5.	Whether your agency / firm / company has registered under MSE If yes, please provide self-attested valid MSE certificate (MSE firms are exempted from paying EMD)	
6.	Whether EMD for an amount of Rs.5,000/- (Rupees Five thousand only) has been submitted along with this Technical Bid by way of DD/PO/RTGS/NEFT or any other digital mode of payment in favour of "The Cotton Corporation of India Ltd", payable at Hubli Yes / No	If yes, please furnish the details: Details of payment: D.D. No._____ Date _____ Bank_____ If online, date of payment_____ Bank_____ UTR No._____ or Ref.No._____
7.	PAN No (Copy of self-attested PAN card to be enclosed with technical bid)	

B. General Terms:

1.	Whether Proprietorship, Partnership Firm or a Company (Please enclose self-certified copies of Documents as proof such as certificate of incorporation, Partnership deed etc.)	
2.	Name of Proprietor / Partners	
3.	Name and Address of Bankers	
4.	GST Registration Number, if any: (Copy of self-attested to be attached with technical bid)	
5.	Provident Fund Number allotted by Regional Provident Office, if applicable. Copy of same to be attached	

Signature of the Tenderer:

Name of the Tenderer:

Address Stamp:

Date:

Place:

THE COTTON CORPORATION OF INDIA LTD
BRANCH OFFICE : HUBLI

TENDER NOTICE FOR HIRING OF TAXI ON RENT 2023-24

TERMS AND CONDITIONS

1. Tender is invited from Taxi/Travel agencies having office in Hubli only.
2. The tenderer must enclose self-attested copy of PAN card GST registration (if applicable) with technical bid.
3. The tenderer (taxi/travel agency) shall be informed in advance regarding the requirement of the taxies by the office and tenderer must ensure that the taxi is reached to the Concerned Officer/Guest at pre-decided location, date and time.
4. It must be ensured by the tenderer that the taxi being provided for the services should be well in good condition and taxi being sent should be thoroughly checked for oil, water service, air, sanitation etc. If vehicle gets breakdown at any time / location during official tour, travel agency must arrange substitute vehicle to visiting official / staff within an hour or as early as possible without much delay and without any additional charges.
5. The tenderer must enclose EMD of Rs.5,000/- by way of Demand Draft/Pay order/RTGS/NEFT or any other digital mode of payment favoring "The Cotton Corporation of India Ltd," payable at Hubli (interest free deposit). The tenders without EMD are liable to be rejected. The EMD shall be released after successful completion of the period. The bank account details of the Corporation for making online payment of EMD.

Name of the A/c Holder:		**THE COTTON CORPORATION OF INDIA LTD**
Bank Name	**:**	**CANARA BANK**
Bank A/c no.	**:**	**12023050001137**
IFSC Code	**:**	**CNRB0011202**

6. The firm / agency who are registered under MSE is exempted from paying EMD on submission of valid MSE certificate.
7. The tenderer must ensure that the Driver being sent along with taxi should hold a valid driving license and should be well mannered. Any incidences of misbehavior shall result into immediate termination of contract and EMD shall be forfeited.
8. The rates should be quoted are inclusive of all the taxes & charges except GST, Toll Fee, Parking Charges and Entry Fee for other states as applicable.
9. It must be ensured by the tenderer that the bill for the taxi provided should be submitted within 15 days from the date of journey and the payment shall be made within 10 days from the date of submission of the bills after deduction of necessary TDS as per Income Tax Act and provided the bill must be accurate.
10. The tenderer must also ensure that the driver trip sheet must be enclosed along with the bill specifying starting Kms/date/time, closing Kms /date/time along with name and signature of the officials/ guest of the Corporation that utilized the taxi.
11. During the journey, the tenderer must pay the Toll tax (Regular/Fast Tag) / parking charges, etc and at the time of submission of the bills all the slips must be enclosed along with bill and payment shall be made accordingly. Overtime charges etc shall not be paid by the Corporation.
12. The tenderer must quote the rate per Kilometer inclusive of all taxes etc.
13. The quoted rates shall be valid for a period of one year from date of work order and could be extended if the work is found satisfactory and the Corporation shall not consider any hike in the quoted rates due to hike in petrol/diesel rates during the tender period.
14. As per the requirement of the Corporation, the tenderer shall also have to supply more than one taxi on the same day. If tenderer is not a position to supply his own taxi he may hire the taxi from other sources and supply the same. However, the rates shall be paid for such taxies as finalized in the tender. If the successful tender could not provide the vehicle in time, the Corporation reserves right to avail taxi service from other provider at the cost of successful bidder (L1).

15. Tenderer must ensure that all the taxies being provided on rent to the Corporation should hold a valid R.C.book / Smart Card, proper Insurance should be covered and PUC Certificate should be present with the Driver in Taxi.
16. For any delay / damages incurred to the Corporation by the tenderer, the tenderer shall be liable to pay damages / losses.
17. The tenderer may submit the sealed tenders along with required documents to **The Branch Manager, The Cotton Corporation of India Ltd., 3rd Floor, W.B. Plaza, New Cotton Market, Hubli – 580029** as under:
    - Envelop "A": Envelope "A" marked as "Technical Bid (Bid-I)" on the envelope should contain Technical Bid and supporting documents along with Terms and conditions and EMD Money.
    - Envelop "B": Envelope "B" marked as "Financial Bid (Bid-II)" on the envelope should contain "Financial Bid" (Price Quotation)
    - Envelop "C": Envelope "C" should contain "Envelope A and Envelope B" duly super scribing "TENDER FOR HIRING OF TAXI ON RENT" for the year 2023-24.

    Note: Each envelope should contain the name and Address of the tenderer.
18. Travel/Taxi Agent shall be allocated the work subject to the satisfactory performances and the Corporation reserves its right to not to allocate any further work, if its performance is not found satisfactory along with forfeiture of EMD.
19. The Work can be allocated to more than one tenderer depending upon lowest rates quoted by them for a particular category of Taxi.
20. In case service of tenderer is found satisfactory the corporation may extend the work order for the period of one year with the consent of tenderer.
21. The tender should be signed by the person having necessary authorization. All the documents must have seal and should be signed by the tenderer. Lack of any document shall be liable to be rejected.
22. Tenders containing false, incomplete and / or inadequate information are liable to be rejected.
23. The work order will be awarded to the party who quotes lowest rate after negotiation if required.
24. The Financial Bid (Bid-II) shall be opened of only those tenders who successfully qualify in Technical Bid (Bid-I).
25. Final decision will be solely at the discretion of the Corporation. The Corporation reserves its right to accept or reject any tender. Tenderer may seek reasons for rejection.
26. If any dispute arises, the same shall be subject to the jurisdiction of Branch Office, Hubli.
27. Declaration by the Tenderers who downloaded tender documents from Website:
    1. I/we hereby declare that I/we have downloaded the tender documents from The Cotton Corporation of India Ltd. Website www.cotcorp.org.in or from Government Tender Portal www.eprocure.gov.in and printed the same. I/We have verified the contents of the printed documents from the website and there is neither any addition nor any deletion nor any alteration to the content of the tender documents.
    2. I/We declare that the information / tender from downloaded is original and in the event of this being different from the original tender documents, my tender documents may be rejected by the Corporation including forfeiture of EMD.

I / We do hereby agree to abide by the above Terms & Conditions of the Tender.

Signature of the Tenderer:
Name of the Tenderer:
Address & Seal:

Date:
Place:

(TO BE SUBMITTED ON LETTER HEAD OF THE PARTY)

BID – II

FINANCIAL BID

Sl. No.	Type ofVehicle		LOCAL					OUTSTATION		
			4 hrs / 40 kms (In Rs.)	8 hrs / 80 kms (In Rs.)	Extra Rate per hour (In Rs.)	Extra Rate Per KM (In Rs.)	Airport/ Railway station pickup & Drop (in Rs.)	Rate per KM (In Rs.)	Driver Battha (In Rs.)	Minimum KMs per day
1	Indica / Swift & its equivalent	AC								
		Non AC								
2	Dzire / Etios & its equivalent	AC								
		Non AC								
3	Innova & its equivalent	AC								
		Non AC								
4	Innova Crysta & its equivalent	AC								
		Non AC								
5	Tempo Traveler / Minibus	AC								
		Non AC								

Note:

1. The rates should be quoted are inclusive of all the taxes & charges except GST, Toll Fee, Parking Charges and Entry Fee for other states as applicable.
2. The work order will be awarded to the party who quotes lowest rate after negotiation if required.
3. The rates are to be quoted for different type of vehicles to be hired as per the table above. Driver battha may be paid extra for running vehicle at night time (beyond 11.00 pm) as per the rate quoted for outstation in the above table.

I / We agree to abide by all the terms & conditions as given in the tender document.

Signature of the Tenderer:

Name of the Tenderer:

Address Stamp:

Place:

Date: